

## **BY- LAWS**

### **Section I. ACTIVITIES OF THE ASSOCIATION**

The activities of the association shall be, when funds are available, as follows:

- A. 1). To educate, stimulate, and improve creativity of amateur or non-professional artists and the general public in the visual arts:
  - 2). To provide support for the regional art exhibits, educational sessions and awards:
  - 3). To regularly publish Contour Notes containing articles of educational value as well as information concerning art activities throughout the state:
  - 4). To enhance the arts by developing lines of communications between the association and the individual members of non-professional artistic community and to exchange information on matters of mutual interest:
  - 5). To cooperate and participate with the University of Wisconsin in visual art development programs, such as regional exhibit workshops and the annual State Exhibit and Conference.
- B. Any other activities that the Board of Directors shall deem appropriate to the objectives of the Association.

### **Section II. DUES**

The annual membership dues shall be determined by the board of directors in keeping with the financial needs of the Association. The membership year runs from Oct 1 thorough Sept 30.

### **Section III. ELECTION OF DIRECTORS**

At least four Directors shall be elected annually for a term of three years. The number elected shall be at least twelve. Terms expire at the close of Annual Meetings. Three-year terms and a number of twelve Directors work well to present a consistent “vote for four ballot” annually. If the Board of Directors opts to increase the number of Directors, a method to determine the number of nominees appearing on the ballot can be worked out as needed to coincide with the addition.

Clubs wanting representation on the board should contact the Nominations Chair or President thirty (30) days prior to the Spring Board Meeting to submit the name of their nominee. Every effort should be made to obtain statewide regional representation on the ballot.

**Section IV. EDITOR OF CONTOUR NOTES & COMMITTEE APPOINTMENTS**

The Editor of Contour Notes shall be appointed by the Directors. If a person who is not on the Board of Directors is appointed to the post of Editor, that person shall be granted Director status with full voting privileges. The Editor shall serve a one-year term with no limitations as to the number of terms. All other committee chairpersons shall be appointed by the President, subject to the approval of a majority of directors present at the meeting, and shall serve for a term of one year.

**Section V. DUTIES OF OFFICERS**

A). The president shall reside at all meetings, appoint committee heads with the approval of the Board of Directors and supervise directly or indirectly all activities of the Association.

B). The Vice-President shall assist the President and in the absence of the President shall assume the responsibilities of that office.

C). The Recording Secretary Shall record minutes of all meetings of the Board of Directors and of the Annual Membership Meeting.

D). The Treasurer shall be responsible for all financial matters of the Association and shall furnish the board of Directors with a financial statement at each regular meeting

E). The Membership Chair shall maintain the membership roster.

F). All officers may be assigned additional responsibilities as may be designated by the Board of directors from time to time.

**Section VI. VACANCY OF BOARD OF DIRECTORS**

In the event of a vacancy of the Board of Directors, the President shall appoint, with the approval of the Board of Directors, a member to fill such vacancy for the balance of the term.

**Section VII. BOARD MEETINGS**

The regular meetings of the Board of Directors shall be held not less than twice each year: One meeting (known as the Annual Board Meeting) shall be held the day prior to the Annual Meeting of the Association; the other meeting shall be held approximately six months from that date. Special meetings may be called by the President at any time. Attendance by six Board members shall constitute a quorum.

**Section VIII. BOARD RULING ON ABSENCES**

Any Board Member absent from three consecutive regular Board meetings shall be considered as having vacated office, and another Director shall be appointed by the President.

**OPERATING YEAR**

Section XI. The fiscal year of the association shall be from the close of the Annual board Meeting to the close of the next Annual Board meeting.

**HISTORICAL PAPERS**

Section X In the event of the dissolution of the Association, any papers, booklets or material pertaining to the association shall be given to the Wisconsin Historical Society.

**AMENDMENTS TO BY-LAWS**

Section XI These amendments can be amended by majority vote of the board of directors provided written notice of any proposed amendment is mailed to each Director at least thirty days prior to the board meeting.

Revised by the Board on September 29, 2006.